Free Questions for ACA100

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Question 1

Question Type: MultipleChoice

When creating a user story, which of the following is essential to ensure clarity and completeness?

Options:

A- Detailed UI mockups

B- Acceptance criteria

C- List of potential risks

D- Development timeline

Answer:

B

Question 2

Question Type: MultipleChoice

You are part of an Agile team, and your responsibilities and attributes include:
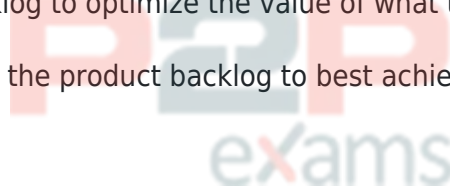
A keen understanding of the business, the customer, and the market

The ability to clearly express product backlog items

The ability to prioritize the backlog to optimize the value of what the team will deliver

The ability to order the items in the product backlog to best achieve goals and missions.

What is your role name?

Options:

A- Appian Analyst

B- Scrum Master

C- Product Owner

D- Sponsor

Answer:

C

Explanation:

The responsibilities and attributes described are aligned with the role of a Product Owner in an Agile team. The Product Owner is responsible for maximizing the value of the product resulting from the work of the development team. They have a deep understanding of the business, customer needs, and market trends, and they use this knowledge to manage and prioritize the product backlog.

Role of Product Owner:

Understanding the Business: The Product Owner must understand the business context to prioritize work that delivers the most value.

Expressing Product Backlog Items: The Product Owner is responsible for defining and clearly expressing the items in the product backlog.

Prioritizing and Ordering the Backlog: The Product Owner prioritizes and orders the backlog items to optimize the team's output and ensure alignment with business goals.

Why Not Other Options?:

A . Appian Analyst: While an Appian Analyst may have some similar responsibilities, the specific role of managing the product backlog and optimizing the value delivered by the team is the core responsibility of the Product Owner.

B . Scrum Master: The Scrum Master facilitates the Scrum process but does not manage the product backlog.

D . Sponsor: The Sponsor typically provides financial support and strategic direction but does not manage day-to-day product backlog activities.

References:

Appian Community Success Guide: Roles in Agile Teams

The Product Owner role is crucial in ensuring that the development team is working on the most valuable features and that the product aligns with business and market needs.

Question 3

Question Type: MultipleChoice

What is the primary benefit of using Appian's Record Type feature?

Options:

A- It allows for the creation of static forms.

B- It facilitates the display of external data in an integrated manner.

C- It enables the integration of third-party APIs.

D- It automates user interface design.

Answer:

B

Question 4

Question Type: MultipleChoice

The business has requested a requirement that developers say will be difficult to build in Appian.

Which next step should the Appian Analyst take?

Options:

A- Ask the Product Owner if the requirement can be deprioritized.

B- Ask the business about the underlying need for this feature, and provide alternate approaches that can achieve the same functionality.

C- Use a mockup to illustrate alternatives with different user interfaces, and propose the alternatives to the business in the next requirements session.

D- Ask the developers to investigate workarounds or plug-ins to reduce the implementation effort.

Answer:

B

Explanation:

When developers identify that a requested requirement will be difficult to build in Appian, the next step for the Appian Analyst is to engage with the business to understand the underlying need for the feature. By discussing the core objectives, the analyst can propose alternative approaches or solutions that are feasible within Appian's capabilities. This approach ensures that the business's needs are met while also aligning with the technical constraints of the platform.
Reference: Appian Documentation - Requirements Gathering

Note: Options A, C, and D may involve deprioritizing or investigating workarounds, but these steps should only be considered after thoroughly understanding the business requirement and exploring alternative solutions.

Question 5

Question Type: MultipleChoice

What are two benefits of creating future state process models (or process models-to-be)?

Options:

A- They capture Robotic Process Automation (RPA) intervention specifics from Appian.

B- They capture integration definitions, showcasing necessary automation details.

C- They can capture high-level product vision and goals.

D- They can help identify opportunities where Appian features can bring in automation.

Answer:

C, D

Explanation:

Creating future state process models (or process models-to-be) has several benefits, including capturing the high-level product vision and identifying areas where Appian's features can introduce automation.

Capturing High-Level Product Vision and Goals (C):

Future state process models help in visualizing the desired end state of a process.

They provide a clear picture of how the process should function once all enhancements and improvements have been implemented.

This clarity aligns stakeholders around a common goal and ensures that development efforts are focused on delivering the desired outcomes.

Identifying Automation Opportunities (D):

By modeling the future state, teams can spot manual tasks and inefficiencies that could be automated using Appian's features like process modeling, smart services, and RPA.

This identification helps in streamlining processes and improving overall efficiency.

Why Not Other Options?:

A . RPA intervention specifics: While important, RPA specifics are typically captured during the detailed design phase rather than in high-level future state process models.

B . Integration definitions: These are technical details that are generally documented separately from high-level process models.

References:

Appian Process Modeling Guide: Future State Process Models

Appian Automation Opportunities Guide: Identifying Automation in Appian

Creating future state models helps in visualizing the end goals and identifying where automation can drive the most value, ensuring that the process improvements are aligned with strategic objectives.

Question 6

Question Type: MultipleChoice

A team is working on a new feature and has completed the initial design. What is the next step in the Agile process?

Options:
A- Conduct a sprint review
B- Start user acceptance testing
C- Develop and implement the feature
D- Gather new requirements

Answer:
C

Question 7

Question Type: MultipleChoice

Which of the following is a key responsibility of a Product Owner in an Agile project?

Options:

A- Writing code for the application

B- Prioritizing the product backlog

C- Facilitating daily stand-up meetings

D- Designing the user interface

Answer:

B

Question 8

Question Type: MultipleChoice

Which Appian component would you use to display a large amount of data in a user-friendly, interactive way?

Options:

A- Milestone Component

B- Record Grid Component

C- Pie Chart Component

D- Dropdown Component

Answer:

B

Question 9

Question Type: MultipleChoice

When writing a user story, which statement best represents the standard format?

Options:

A- 'As a user, I want to delete a photo and upload a new one.'

B- 'As a marketing manager, I want reports on my client base so that I can access them via a dashboard.'

C- 'As an Investor, I want to see a summary of my investment accounts so that I can decide where to focus my attention.'

D- 'As a user, I want the application to integrate with 3rd party systems.'

Answer:

C

Explanation:

The standard format for writing user stories follows a specific structure: 'As a [role], I want [goal] so that [benefit].' This format ensures that the user story captures who the user is, what they want to achieve, and why it is important.

User Story Format:

Role: The user role that is relevant to the story.

Goal: The specific action or feature the user desires.

Benefit: The reason why this feature or action is valuable to the user.

Example Explanation:

The correct example, 'As an Investor, I want to see a summary of my investment accounts so that I can decide where to focus my attention,' perfectly fits the standard format. It specifies the user role (Investor), the goal (seeing a summary of accounts), and the benefit (deciding where to focus attention).

Why Not Other Options?:

A and D lack clarity on the benefit or the user's role, making them less effective as user stories.

B is close but is more detailed than the standard format, making it less concise.

References:

Appian Agile Practices Guide: Writing Effective User Stories

Using the standard format for user stories helps ensure that the development team clearly understands the user's needs and the value of the feature being requested.

Question 10

Question Type: MultipleChoice

What are the two best uses for a "Staging" or "Parallel to Prod'' environment (separate from Dev, Test, and Prod environments)?

Options:

A- Unit testing development stories

B- Testing a new release for compatibility with existing Production code/settings

C- Practicing complex production deployments

D- Sprint acceptance testing

Answer:

B, C

Explanation:

A 'Staging' or 'Parallel to Prod' environment is a crucial part of the software deployment lifecycle. It is used to mirror the Production environment as closely as possible, allowing teams to test new releases and practice deployments without affecting live users.

Testing Compatibility (B):

Staging is the ideal environment to ensure that new code releases are compatible with the existing production settings and configurations.

This helps in identifying any potential issues that could disrupt the live environment before the actual deployment.

Practicing Deployments (C):

Staging is also used to rehearse complex production deployments. This practice helps ensure that the deployment process is smooth and that all steps are properly executed without errors.

It reduces the risk of downtime or issues during the actual production deployment.

Why Not Other Options?:

A . Unit Testing Development Stories: Unit testing is typically done in the Dev or Test environments, not in Staging.

D . Sprint Acceptance Testing: This testing is generally conducted in the Test environment as part of the sprint cycle, not in Staging.

References:

Appian Environment Management Guide: Best Practices for Staging Environments

Using the Staging environment for compatibility testing and deployment practice ensures a smoother and more reliable transition to Production.

Question 11

Question Type: MultipleChoice

During which sprint ceremony will your team celebrate things that worked well, and identify specific actions the team may take to improve?

Options:

A- Sprint Planning

B- Sprint Review

C- Daily Stand-up

D- Retrospective Meeting

Answer:

D

Explanation:

The Retrospective Meeting is the sprint ceremony where the team reflects on the past sprint. The purpose of this meeting is to celebrate things that worked well and identify areas for improvement. The team discusses what went well, what could be improved, and what actions to take in the next sprint to enhance performance.

Retrospective Meeting Overview:

The Retrospective occurs at the end of each sprint.

It is an opportunity for the team to reflect on the sprint's successes and challenges, fostering continuous improvement.

Why Not Other Options?:

A . Sprint Planning: Focuses on defining the work for the upcoming sprint, not on reflection.

B . Sprint Review: Involves demonstrating the work completed during the sprint to stakeholders, not internal reflection.

C . Daily Stand-up: A brief daily meeting to discuss progress, blockers, and plans, but not for

retrospective analysis.

References:

Appian Agile Practices Guide: Retrospective Meeting

The Retrospective Meeting is essential for maintaining a healthy Agile process by continuously learning and adapting.

Question 12

Question Type: MultipleChoice

You need to show a set of data related to a single business object and be able to navigate into the details.

Which three features will help you accomplish your goals?

Options:

A- Sites
B- Report
C- Record
D- Database
E- Page

Answer:

B, C, E

Explanation:

To display a set of data related to a single business object and allow navigation into details, the combination of Report, Record, and Page features in Appian is the most effective approach.

Reports:

Reports allow you to aggregate and visualize data, providing an overview of the business object.

They can include interactive elements that enable users to drill down into specific details.

Records:

Records in Appian represent business objects and provide a centralized view of all related data.

Users can navigate through the data to see different aspects of the business object, including related records and details.

Pages:

Pages in Appian are used to create user interfaces that combine multiple elements, such as Reports and Records, into a cohesive experience.

Pages allow you to organize and present the data in a way that supports user navigation and interaction.

Why Not Other Options?:

A . Sites: Sites are used to create customized user interfaces but do not directly handle data presentation and navigation.

D . Database: The database is where data is stored, but it is not directly used to display or navigate data within the user interface.

References:

Appian Documentation on Records and Reports: Records, Reports

Appian User Interface Design Guide: Pages and Sites

These features together provide a powerful and flexible way to display and interact with business data in Appian.

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